

Sample Employee Travel Survey April 2010 PRINT VERSION

1. Travel Details

1. If you wish to be entered into prize draw for completing this survey, please enter your full name and office number/ email address in the field below.

2. ** PARTNERS VIEWING SURVEY: these responses are the CSO responses so your organisation's travel patterns can be compared to CSO data.

How do you usually travel TO work?

Pick one box only, for the longest part, by distance, of your usual journey to work.

- | | |
|--|--|
| <input type="checkbox"/> On foot | <input type="checkbox"/> Passenger in a car with driver going to same destination |
| <input type="checkbox"/> Bicycle | <input type="checkbox"/> Passenger in a car with driver going to different destination |
| <input type="checkbox"/> Bus, minibus or coach | <input type="checkbox"/> Taxi |
| <input type="checkbox"/> Luas | <input type="checkbox"/> Lorry or van |
| <input type="checkbox"/> Train or DART | <input type="checkbox"/> Other means |
| <input type="checkbox"/> Motorcycle or scooter | <input type="checkbox"/> Work mainly at or from home |
| <input type="checkbox"/> Driving a car | |

3. What is your main reason for choosing that mode?

Please choose one response only.

- | | |
|---|--|
| <input type="checkbox"/> Cheapest | <input type="checkbox"/> Habit |
| <input type="checkbox"/> Quickest | <input type="checkbox"/> Personal safety |
| <input type="checkbox"/> Environmentally-friendly | <input type="checkbox"/> Other commitments |
| <input type="checkbox"/> Lack of alternative | <input type="checkbox"/> Reliability |
| <input type="checkbox"/> Less stressful | |

Other (please specify)

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4. Which modes of travel do you use occasionally to travel to/ from work?

Please choose all modes that apply.

- On foot
- Bicycle
- Bus, minibus or coach
- Luas
- Train or DART
- Motorcycle or scooter
- Driving a car
- Passenger in a car with driver going to same destination
- Passenger in a car with driver going to different destination
- Taxi
- Lorry or van
- Other means
- Work mainly at or from home

5. Which of the following modes of travel would you consider using for your journey to/ from work, if they were available?

Please choose all that apply.

- Car-sharing
- Public Transport
- Bicycle
- Walking
- Car

Other (please specify)

6. ** PARTNERS VIEWING SURVEY: Ensure times suit your organisation's profile e.g. rosters/ shifts/ flexitime

What time do you usually arrive in the office?

- | | | |
|--------------------------------------|--------------------------------------|--------------------------------------|
| <input type="checkbox"/> Before 7.00 | <input type="checkbox"/> 9.01-9.30 | <input type="checkbox"/> 11.31-12.00 |
| <input type="checkbox"/> 7.01-7.30 | <input type="checkbox"/> 9.31-10.00 | <input type="checkbox"/> 12.01-12.30 |
| <input type="checkbox"/> 7.31-8.00 | <input type="checkbox"/> 10.01-10.30 | <input type="checkbox"/> 12.31-13.00 |
| <input type="checkbox"/> 8.01-8.30 | <input type="checkbox"/> 10.31-11.00 | <input type="checkbox"/> After 13.00 |
| <input type="checkbox"/> 8.31-9.00 | <input type="checkbox"/> 11.01-11.30 | |

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7. What time do you usually leave the office?

Before 13.00

15.31-16.00

18.01-18.30

13.00-13.30

16.01-16.30

18.31-19.00

13.31-14.00

16.31-17.00

After 19.00

14.01-14.30

17.01-17.30

14.31-15.00

17.31-18.00

8. How far do you travel to work?

Less than 1km

Between 1 and
3km

Between 3 and
5km

Between 5 and
10km

More than 10km

9. How long does it take you to get to work?

Less than 15
minutes

16-30 minutes

31-60 minutes

61-90 minutes

91 + minutes

10. Are there any factors or needs which affect your choice of mode of transport for the journey to/ from work?

Yes

No

If you would like to comment, please do so:

2. Public Transport/ Cycling

11. Are you aware that public transport users can purchase a Tax Saver commuter ticket through your employer? This can save you approximately 50% of the price of the ticket.

Yes

No

12. Are you aware that Tax Saver tickets for public transport are available in both monthly and annual options?

Yes

No

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13. Are you aware that some Tax Saver tickets for public transport can be used for travel both during the week and at weekends?

Yes

No

14. If you currently use public transport for your journey to or from work, do you avail of Tax Saver tickets through your employer?

Yes

No

Please comment if you wish to do so

15. Would you be interested in purchasing a discounted, tax-free bicycle if ORGANISATION NAME were to set up an employee Cycle to Work scheme?

OR

Are you aware that ABC Ltd have a Cycle to Work scheme, where employees can buy a tax-free bicycle & related equipment?

Yes

No

Don't know

16. Would you be encouraged to have an active commute (walking or cycling) if the following work was undertaken in your organisation:

	Yes	No	Don't know
Shower areas increased/ improved	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lockers provided	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Drying room for gear provided	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cycle parking increased	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cycle parking moved closer to entrances	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cycle parking covered and secure (e.g. only accessible by cyclists)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Increased security on site	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other (please specify)

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17. Would you be interested in any of the following initiatives to promote walking or cycling:

Please tick all that apply

- Bicycle maintenance class offered by an experienced bicycle mechanic
- Cycle training/ on-road skills
- A cyclist's forum (Bicycle Users Group)
- Lunchtime walking group
- 'Green commuters' coffee mornings ('Green commuters' are cyclists, pedestrians, public transport users and car-sharers)
- Incentive scheme for 'green commuters'
- Sli na Slainte walking route marked out in the local area/ on site
- Information on electric bikes available through the Cycle to Work scheme
- Information on fold up bikes (for use by people commuting part of the way on public transport) available through the Cycle to Work scheme

3. Car drivers

If you regularly use a car (as a driver) for travel to/from work, please answer the following questions.

Otherwise you can skip this page by clicking on the "next" button at the bottom of the page

18. How many people normally travel in your car TO work?

- 1 2 3+

19. Do you need a car for doing your job through the day?

- Always Sometimes Never

20. Do you need your car for other pick ups or drop offs (for example the school run, creche etc) on your commute?

- Yes No

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21. Are you interested in car-sharing (sometimes known as lift sharing)?

This could be as either a lift-seeker in someone else's car, or offering a lift in your car.

Yes

No

If no, please indicate why not:

22. Would any of the following encourage you to choose an alternative to the car on your commute?

Please tick all that apply.

- Discounted public transport tickets
- Personalised information about other transport options
- Improved cycle parking, showers and lockers at work
- Bike purchase discount scheme
- Access to an ORGANISATION NAME car-share scheme
- Access to a company vehicle for business travel
- Financial measures such as the Government Parking Levy
- Nothing
- Other (please specify)

4. Business Travel

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23. ** PARTNERS VIEWING SAMPLE SURVEY - this question should be adapted to capture business travel patterns particular to your organisation. The responses are 'by month' in this example, but 'by week' may be more relevant for particular destinations.

If your employees do not travel on business very often, you may wish to exclude this question.

Also if you can capture business travel information from expenses, this question can be excluded as expenses information is likely to be more accurate.

On average how often do you travel for business:

1 trip = return journey

	Never	1 trip per month	2-3 trips per month	4-10 trips per month	11-15 trips per month	16+ trips per month
Dublin City	jñ	jñ	jñ	jñ	jñ	jñ
Dublin Metropolitan Area	jñ	jñ	jñ	jñ	jñ	jñ
Cork	jñ	jñ	jñ	jñ	jñ	jñ
Any other National Destinations	jñ	jñ	jñ	jñ	jñ	jñ
Belfast	jñ	jñ	jñ	jñ	jñ	jñ
London	jñ	jñ	jñ	jñ	jñ	jñ
To Europe (excluding London)	jñ	jñ	jñ	jñ	jñ	jñ
Other international destinations	jñ	jñ	jñ	jñ	jñ	jñ

24. How do you usually travel on business?

Please choose the modes you take most often.

- | | |
|---|---|
| <input type="checkbox"/> I don't do any business travel | <input type="checkbox"/> Train or DART |
| <input type="checkbox"/> On foot | <input type="checkbox"/> Driving a car |
| <input type="checkbox"/> Bicycle | <input type="checkbox"/> Passenger in a car |
| <input type="checkbox"/> Bus, minibus or coach | <input type="checkbox"/> Taxi |
| <input type="checkbox"/> Luas | <input type="checkbox"/> Other means |

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25. Do you know where ORGANISATION NAME's video/ tele-conferencing facilities are?

Yes

No

26. Do you know how to use ORGANISATION NAME's video/ tele-conferencing facilities?

Yes

No

27. Do you use video or tele-conferencing for business?

Yes

No

28. Would it be possible to substitute your Irish meetings with video or teleconferencing?

I could substitute all Irish meetings

I could substitute some Irish meetings

I could not substitute any Irish meetings

I do not have any Irish meetings

29. Would it be possible to substitute your international meetings with video or teleconferencing?

I could substitute all international meetings

I could substitute some international meetings

I could not substitute any international meetings

I do not have any international meetings

30. Would you be willing to walk, cycle, take public transport or car-share for business travel, where suitable?

Yes

No

Don't know

31. Would you support the introduction of a Travel Allowance (covering walking, cycling, public transport and car-sharing as well as car mileage for example) instead of the current Car Mileage Allowance?

Yes

No

Don't know

5. About you

32. Do you usually have a car-parking space available to you at your place of work?

Always

Sometimes

Never

Don't know

33. Would you be interested in Home-Working, where possible/ relevant for your work?

I already home-work when suitable

Yes, on a regular basis

Yes, on a one-off/ occasional basis

No

Don't know

34. Do you have any other comments on travel to/ from/ for work not covered?

35. Please indicate your age range:

Under 25

25-34

35-44

45-54

55 or over

36. Please indicate your gender:

Male

Female

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37. ** PARTNERS VIEWING SAMPLE SURVEY:

Maps showing employees' home location and mode used to travel to work are useful tools to raise awareness of the variety of transport options used by people in the same area. They can also be used to set up car-sharing schemes. Only exclude this question if you have an alternative way to capture this information.

Address:

Note that this survey can be completed anonymously - you can leave the address section blank if you wish.

Address collection is purely for mapping employees' modal choice/ accessibility to ORGANISATION NAME's site.

House/Apartment Number:	<input type="text"/>
Building Name:	<input type="text"/>
Street Name:	<input type="text"/>
Locality (if in Dublin) OR City/Town (if outside Dublin):	<input type="text"/>
County OR Postcode (if in Dublin):	<input type="text"/>

For more information on conducting an Employee Travel Survey in your organisation, please contact Smarter Travel Workplaces :

Tel. 01 879 8300

Email - info@smartertravelworkplaces.ie

Web - www.smartertravelworkplaces.ie